

# TOWN OF BRIDGEWATER PLANNING BOARD

## SITE PLAN REVIEW CHECKLIST

Project: \_\_\_\_\_

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

### General Requirements Checklist For Site Plan Submission

In accordance with Section 10 of the Site Plan Review Regulations, an application for site plan approval shall be accompanied by the following information and documents unless waived or modified by the Planning Board in accordance with Section 13:B of the Regulations.

Applicants should check either column **S** (Required materials are Submitted with the application) or **WR** (Waiver Requested). Items waived by the Planning Board will be so noted as **W** (Waived) on the Checklist.

#### A. BASE SURVEY

#	S	WR	W	Description
1				Bearings and lengths of the boundaries of the parcel
2				Topography with not more than five (5) foot contour interval. At major construction sites
3				Reference to established permanent benchmark based on U.S.G.S. or other datum approved by the Town Engineer.
4				Location and names of approved roadways and rights-of-way and easements.
5				Boundaries of existing natural features (rivers, lakes, wetlands, swamps, ledges, etc.).
6				Surface cover of area (weeded, cleared, graveled or paved areas.).
7				Any important specimen trees.
8				All existing features on and within a minimum of fifty (50) feet of the site boundaries, one hundred (100) feet from front corners on State highways, and one hundred (100) feet back from right-of-way lines (buildings, fences, streams, roads, walks, utility lines, or easements.).

## B. SITE PLAN

#	S	WR	W	Description
1				Sheet size 24" X 36" with 1" border on three (3) sides and 2" on left edge.
2				Scale: 1" equals twenty (20) feet preferred.
3				Title block in lower right corner giving name and location of development, scale, contour interval, survey by, design by, seal of Surveyor, seal of the Engineer or Architect, legend.
4				North arrow.
5				Location plan - shows site in relation to surrounding portion of the Town.
6				Zoning district designations and boundaries.

## C. SITE PLAN DETAILS

#	S	WR	W	Description
1				. Planned roads showing: a. Complete horizontal and vertical alignment data. b. Planned roads width (shoulder to shoulder), include typical cross section.
2				Parking area, location with overall dimensions, parking method (parallel or angle) capacity, and type of surface.
3				Structures and special facilities: a. Location to scale. b. Proposed finished grade elevation at foundation. c. Floor elevations.
4				Finished contours - proposed grades shown in solid lines.
5				Location of proposed and existing water lines, wells, sewerage lines, sewerage systems, surface drainage system and utility lines, including location of source, tanks, drains, size of pipes, poles, and sewage disposal fields, service areas, loading area.
6				Limit of lawn areas, location and type of landscape planting, existing trees to remain.
7				Location of walks, fences and screening.
8				Location of signs and lighting.
9				Site lighting.

**D. ADDITIONAL MATERIAL OR INFORMATION REQUIRED**

#	S	WR	W	Description
1				For on-lot sewage systems: New Hampshire Water Supply and Pollution Control Division approval for construction.
2				Approved driveway permit. (From State Highway Department for sites on a state highway, town permit for sites on other town roads.)
3				Sight distance at entrance from ten (10) feet off edge of pavement.
4				Plans and elevations of structure and/or signs and lighting facilities
5				Any necessary wetlands approvals.